

Ivanhoe Knights Basketball Club Inc (IKBC)

Privacy Policy

Ivanhoe Knights Basketball Club Inc (IKBC) is bound by the Australian Privacy Principles set out in the Privacy Act 1988 (Cth) as amended from time to time. At IKBC, the proper management of personal information is a priority.

IKBC's policies in respect of its management of personal information are set out in this Privacy Policy. In this Privacy Policy the term "personal information" refers to any information or opinion about an individual whose identity is apparent or can be reasonably ascertained from the information or opinion.

Collection

What personal information does IKBC collect and hold?

The kinds of personal information that IKBC collects and holds include:

- Registration information
- Membership information
- Contact information including name, mailing or street address, email address, telephone number
- Payment information, including credit card information
- Age and date of birth
- Touring or tournament information such as travel, passport or visa information
- Training and holiday camp information
- Medical information regarding injuries or health conditions
- Employment information
- Working With Children Checks or Police checks
- Information for the purpose of developing basketball programs and initiatives

What sensitive information does IKBC collect and hold?

The kinds of sensitive information that IKBC may collect and hold include:

- criminal record
- health information about an individual

How does IKBC collect information?

IKBC collects personal information through:

- Participant and Member registration (online and offline) from its own programs and from affiliated Associations, such as Basketball Victoria or the EDJBA; and
- the provision of services to basketball participants.

Why does IKBC collect personal information?

IKBC collects personal information:

- to process registration of program participants;
- to identify, create and provide services and benefits; and
- to maintain Membership and service/benefit records.

What if I do not wish to provide personal information?

You can choose not to provide personal information. You can also choose not to identify yourself when dealing with IKBC or in the course of your dealing with IKBC and identify yourself using a pseudonym.

However, if personal information is not provided or you do not identify yourself, IKBC might not be able to effectively provide to you with certain services or benefits.

Use and Disclosure

How and where does IKBC use and disclose personal information?

IKBC uses personal information for the purposes for which information is collected.

IKBC may disclose personal information to the following persons, organisations or types of organisations for the purposes of promoting basketball and/or for the purposes of identifying, creating and providing services and benefits:

- Basketball Australia
- Basketball Victoria
- The EDJBA or other associations that run leagues or tournaments in which IKBC teams compete
- Travel and Tour Providers
- Insurers
- Auditors and bookkeepers
- Third party providers, such as cloud service providers, IT professionals, marketing agencies

Any person who is on the IKBC Committee or is on any related committee or sub-committee or is a staff member or volunteer may have his or her name and contact information published on the IKBC website and in other IKBC publications.

IKBC may disclose personal information to the following persons, organisations or types of organisations who reside overseas in a foreign jurisdiction (that is not in Australia or an external Territory) for the purposes identified above, they include:

- International Tour operators
- IT professionals
- Insurers and professional advisors
- FIBA and other national basketball organisations

What if I do not want my personal information to be disclosed?

If you do not want your personal information to be disclosed IKBC will endeavour to accommodate this request provided that disclosure is not required by law.

However, if your personal information is not disclosed IKBC might not be able to effectively provide you with certain services or benefits.

Data Security

IKBC takes reasonable steps to keep all personal information secure and to protect that personal information from misuse, interference and loss and from unauthorised access, modification or disclosure.

If IKBC determines that personal information is no longer needed for any purpose, IKBC will take reasonable steps to destroy or permanently de-identify that personal information, unless the information is required by law to be retained.

When using the IKBC website you should be aware that no data transmission over the internet can be guaranteed as totally secure. Although IKBC strives to protect such information, IKBC does not warrant the security of any information transmitted to it over the internet. Any information transmitted to IKBC over the internet is done so at the risk of the person or organisation transmitting the information.

Access, Corrections, Complaints and Further Information

IKBC endeavours to keep personal information accurate, complete and up-to-date. If any person wishes to access, review or request corrections to his or her personal information held by IKBC or complain about a breach of the Australian Privacy Principles the person may do so at any time by contacting IKBC on the details below during normal business hours (9.00am to 5.00pm, Monday to Friday). However, IKBC may refuse to provide any person with access to information where IKBC is permitted by law to withhold that information.

When IKBC receives complaints regarding a breach such as that identified above, IKBC will review and respond to the complaint within a reasonable period after receipt of the complaint.

If any person requires information about the way IKBC manages his or her personal information or has any queries, problems or complaints the person should also contact IKBC on the details below.

IKBC

Telephone 0490 415 875

Email: ikbc@ivanhoeknights.org